

JEMUN TERMS AND CONDITIONS

Group Registration

Group registration is meant for two or more students from the same university or high school. A *Faculty Advisor* or *Head Delegate* can register the group. Group registration is highly recommended as it makes conference communications easier for the JEMUN organizing team. Registering as a university group allows the delegation to receive the following benefit:

- *Eligibility to be considered for the JEMUN*
- *Positive Impact Awards given out at the Closing Ceremony.*

Group Registration includes FOUR STEPS:

STEP 1: Fill in the online registration form and attach the group application file (excel file) before submitting the form.

STEP 2: Wait two or three days for JEMUN to process your registration submission and reply to you with details on how to pay for your group conference fees.

STEP 3: After receiving an e-mail message from JEMUN, follow the payment procedure outlined in the message and make the conference fee payment by the deadline.

STEP 4: Once your payment has been confirmed by the JEMUN organizing team, you will be sent letters of invitation which include the assigned roles and detailed information on how to prepare for the roles.

CONFERENCE FEES

For Students

Participation Fee: 12,000 JPY

Includes:

- ◆ *Conference participation*
- ◆ *3 lunches*
- ◆ *2 dinners*

Hotel and Shuttle Bus Fee: 22,000 JPY

Includes:

- ◆ *2 nights accommodation (double/triple occupancy) at the Sheraton Miyako Uehonmachi Hotel (7/13 & 7/14). Roommates are assigned by the JEMUN organizing team*
- ◆ *2 breakfasts (7/14 & 7/15)*
- ◆ *Shuttle bus service (hotel-venue)*

Need to stay longer?

Additional nights at the hotel are available at the discounted JEMUN conference rate:

Prices include breakfast:

- ◆ *Single room (1 person): 14,040 JPY / night*
- ◆ *Double room (two people): 9,720 JPY / person / night*
- ◆ *Triple (three people): 9,720 JPY / person / night*

EXAMPLE 1:

9 students (6 females and 3 males) from a university in Japan have registered for the JEMUN conference and would like to arrive one day before the conference and stay at the JEMUN conference hotel. How much will they have to pay?

Participation Fee

9 students x 12,000 JPY= 108,000 JPY

Hotel and Shuttle Bus Fee

9 students x 22,000 JPY=198,000 JPY

An Additional Night at the Conference Hotel

9 students x 9,720 JPY=87,480 JPY

TOTAL: 393,480 JPY

EXAMPLE 2:

5 students (2 females and 3 males) from a university overseas have registered for the JEMUN conference and would like to arrive one day before the conference and stay one day after the conference. They want to stay at the JEMUN conference hotel. How much will they have to pay?

Participation Fee

5 students x 12,000 JPY= 60,000 JPY

Hotel and Shuttle Bus Fee

5 students x 22,000 JPY=110,000 JPY

Two Additional Nights at the Conference Hotel

5 students x 2 nights x 9,720 JPY=97,200 JPY

TOTAL: 267,200 JPY + 4000 JPY international bank transfer fee = 271,200 JPY

ALL STUDENTS APPLYING FROM OVERSEAS MUST STAY AT THE CONFERENCE HOTEL ON THE 13th and 14th of JULY. PLEASE CHOOSE THE FULL-CONFERENCE PACKAGE.

Eligibility

- JEMUN welcomes students who have experience in Model UN or are interested in global affairs, journalism and/or the United Nations.
- All of the participants must be enrolled in a high school, university, graduate school, or be a recent graduate under the age of 30.
- Participants can register as part of a group or as an individual.
- JEMUN also welcomes advisors who want to contribute to the conference by playing an active role in supporting the students at the conference.

Registration Deadline

- All registrations are accepted on a first-come, first-served basis.
- Once our conference capacity has been reached, delegates and journalists will be placed on a waiting list.
- The online registration period is from November 1st, 2018 to March 31st, 2019.

Conference Fees

- The 12,000 JPY *Participation Fee* includes conference participation, 3 lunches (7/13, 7/14 & 7/15) and two dinners (7/13 & 7/14).
- The 22,000 JPY *Hotel and Shuttle Bus Fee* includes two nights (7/13 & 7/14) at the Sheraton Miyako Hotel in Uehonmachi (double or triple occupancy), 2 breakfasts, and shuttle bus service between the hotel and the conference venue.
- Participants can also request additional nights at the hotel before or after the conference for an additional charge. See the rates on the previous page.
- All students applying from abroad must choose the full conference package and stay at the conference hotel throughout the conference dates.

Payments

- All payments must be made as a yen-denominated wire transfer.
- Failure to pay the conference fees by the deadline will result in the removal of a group's registration.
- All fees are non-refundable.
- Participants making their payments from overseas must add a Japan Wiring Transfer Fee of **4,000 JPY** per transfer. The additional **4,000 JPY** is required to cover the bank commission in Japan. This **4,000 JPY** commission and any fee charged at the overseas bank must be paid by the registrant.

Visa

- Upon request, successful registrants who have paid their conference fees in full will be issued a letter of invitation from JEMUN stating the status of their participation at the JEMUN conference.
- **JEMUN cannot provide visa letters and is not responsible for any participant's visa into Japan.**

- All fees are non-refundable and it is the participant's responsibility to secure the necessary documentation to enter Japan.
- JEMUN will not issue refunds for delegates who are unable to secure a visa.

Privacy and Intellectual Property

- JEMUN reserves the right to utilize all data submitted by individuals to JEMUN and to collect data in the form of photographs or videos during the conference without limitations.
- All registrants agree that no data, results, and materials for use in JEMUN 2019 conference will be disseminated by means of publications, reports, conferences, or any other form without the express written consent from JEMUN of which these products, data, results, and materials are its exclusive property.
- JEMUN reserves the right to update and change information on its official website, conference program, and social media platforms without further notice.

Code of Conduct

- Registrants hereby certify that by completing the registration process that all information submitted is truthful and accurate.
- The registrant understands that falsification of any information provided will disqualify him or her from participation in JEMUN.
- Participants are expected and obliged to obey the laws of Japan while participating in JEMUN.
- Participants are personally responsible for their actions and for the charges to repair any damages to the facilities of the conference venue or hotel.
- Participants understand full assumption of the risks and acknowledge that JEMUN, the hosting institution and its employees, and the JEMUN Secretariat team do not assume any responsibility for the conduct of the participant.
- Participants agree to accept and abide by the code of conduct decided by the JEMUN Secretary General.



JEMUN